



## Inter Club Council

1. **Roll Call and Establishing Quorum**
2. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.
3. **Approval of Minutes**
  - 3.1. Approval of previous meeting's minutes (10/31/17)
4. **Open Forum (3 minutes per announcement)**
  - 4.1. Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.
5. **ASFC and Inter Club Council Executive Report (5 minutes)**

*Given by ICC Executive or Advisor*

  - 5.2. Club Day- 10th Week
  - 5.3. Club of the Month
6. **ICC Outreach Director Report (5 minutes) - Matthew Schurz [mschurz24@gmail.com](mailto:mschurz24@gmail.com)**
  - 6.1. Halloween Costume Prize
  - 6.2. Foothill Club Events Facebook Page
7. **ICC Student Involvement Coordinator (5 minutes) - Xinyi Hu [sissi201711@gmail.com](mailto:sissi201711@gmail.com)**
  - 7.1. Thuy's Service Leadership Competition
  - 7.2. Club Events Stand
8. **ICC Finance Director (5 minutes)- Grant Baum [grantinator@gmail.com](mailto:grantinator@gmail.com)**
  - 8.1. ICC FAQ Sheet
  - 8.2. Workshop for Funding and Conference Information
9. **Activity Petitions**
  - 9.1. To hold an event, clubs must submit an activity petition **1- 4** weeks before the date of the event. Activity Petition forms can be found in the ICC handbook or online.



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### **10. Fund Requests**

- 10.1.** Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.
- 10.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

*Email: [tramblekamara@foothill.edu](mailto:tramblekamara@foothill.edu)*

*Phone: (650) 949-7280*

*Office: Campus Center, Room 2005*

### **11. Club Reports / Open Discussion Forum (1 minute per report)**

- 11.1.** All ICC members reporting on agenda items or club-related business can report during this time.

### **12. Advisor Report (5 minutes)**

- 12.1.** ASFC advisor present will give updates on district related information and ICC reminders

### **13. Adjournment**

- 13.1.** Meeting will be adjourned by chair

Prepared By,  
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